

PROGRAM IN AFRICAN-AMERICAN STUDIES
M.A. PROGRAM IN AFRICAN-AMERICAN STUDIES CHECKLIST
Save this sheet on your computer hard-drive and update quarterly.

Date (change date each time you add info): _____

www.afam.ucla.edu / www.ursa.ucla.edu / 310 825-9821, 153 Haines Hall

UID #	Name	Email	Home Phone	Cell Phone

*Please notify Afro-American Studies immediately if your contact information changes

Course Requirements – 12 courses (Minimum 48 units for letter grade only)

1 AFAM Historiography course (M200A)

Done	Course No	Course Title	Quarter	Units	Grade	Notes
	AAS M200A	Advanced Historiography: African-American				

3 AFAM themed graduate courses (min. 4 units each)

Done	Course No	Course Title	Quarter	Units	Grade	Notes
	Af Amer 241 (required)	Professional Development				

1 AFAM Research and Methods course (M270A)

Done	Course No	Course Title	Quarter	Units	Grade	Notes
	M270A	AF AMER Research and Methods				

1 Methodology course in your area of concentration min. 4 units

Done	Course No	Course Title/Instructor	Quarter	Units	Grade	Notes

NOTES:

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24 Units of graduate courses in your area of concentration (two or three courses may be selected from related departments, min. 4 units each; can use up to 4 upper division undergraduate courses, if necessary)

Concentration:

Done	Course No	Course Title/Instructor	Quarter	Units	Grade	Notes

AFAM COURSES - PLEASE NOTE:

- You must get AFAM program approval before registering for courses each quarter.
- All courses should be “200” level graduate courses. But students may take up to four “100” level undergraduate courses, if appropriate graduate course is not available. They will do extra work in those courses.
- Letter Grade (You must be take all 12 courses for a letter grade for graduation.)
- S/U (If you take as a supplemental course only. Will not count as one of your 12 courses for graduation.)
- Take no more than 3 courses per quarter. If you want to take more, you must obtain AFAM Studies prior permission.
- If necessary, you can take up to two 596-level courses for credit as part of your 12 courses for a letter grade: This would occur if you need to study with a single professor because you can’t find a course that covers exactly what you need; or if you need to do specialized research towards your thesis.
- Any additional 596 courses will NOT count for course credit, but will appear on your transcript.

500 LEVEL INDIVIDUAL STUDY COURSES:

If you have already used two 596 courses toward your 12 courses for the degree, any additional 596 will NOT count for credit, but will appear on your transcript.

Done	Course No	Course Title	Quarter	Units	Grade	Notes
	596	Thesis preparation and research				
	598	Thesis writing				
	597	Comprehensive Exam Preparation				

ADVANCEMENT TO CANDIDACY

Done	Item	Action	Date	Notes
	Advancement to Candidacy petition	Draft filled out and given to Afro-Am office		
		Officially filed with Grad Div		
		Stamped official ATC approved and ret. to Afro-Am		
	Transcript	OK'd by AFAM office		

COMPREHENSIVE EXAMINATION

Done	Item	Action	Date	Notes
	Comp Exam option 1: Submit Two syllabi and summation Option two Standard comp exam. Three questions over 72 hours.	Date Comp Exam option declared		
	Comp Exam scheduled	Date scheduled		Offered in Fall and Spring
	Comp exam faculty confirmation dates	1)		Department:
		2)		Department:
		3)		Department:
	Comp Exam passed	Date passed		

OR THESIS PLAN

	Thesis writing group/advice meeting	Held via Graduate Resource Center (GSRC)		
	Thesis-Tentative title			
	Thesis faculty confirmation dates			
		1)		
		2)		
		3)		
	MA thesis committee petition filed.			
	MA thesis committee petition OK'd.	Date petition returned from Grad Div		
	MA Thesis filing form	Date officially filed with Grad Div		
	Thesis Webinar	Date attended via grad.ucla.edu		
	Thesis draft	Date submitted to committee		